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 GPO Box 18080, Suva, Fiji.
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www.film-fiji.com

Application for Provisional Certificate as an F1 or an F2 (✓ one only) Television Production

NB: Income Tax (Film-making and Audio Visual Incentives) Regulations 2016 referred to as "Regulations 2016"
 [Division 2, Part 3 of the Regulations 2016]

1. Working title of television production:	Estimated total budget for the production: FJD\$
Type of television production (✓ one only)	
<input type="checkbox"/> Drama series	<input type="checkbox"/> Documentary
<input type="checkbox"/> Children's Series	<input type="checkbox"/> OTHER, specify type:
<input type="checkbox"/> Fictional Program	<input type="checkbox"/> Reality Television
Total length of production:	Number of parts or episodes:

2. Full name of applicant (individual/company)	Telephone no.	Fax no.
	Email address:	
Applicant's address		
What is the applicant's role in the production of the television?		
Contact officer (if not applicant)	Telephone no.	Fax no.
	Email address:	

3. Name of production entity	Telephone no.	Fax no.
	Email address:	
Business address of production entity		
Postal address (if different)		

ELIGIBLE TELEVISION PRODUCTION: F1 and F2 QUALIFICATIONS

4. Will 100% of the production budget be deposited in an audio-visual account prior to the commencement of the production? (section 37(a))

NO YES

5. If already in pre-production, has the audio-visual production levy been paid? (section 37(c))

NO YES

6. If NO, will it be paid on the first day of pre-production, or financing – whichever is the sooner? (section 37(c))

NO YES

7. Are there any scenes or characters in the television production that may be deemed by Film Fiji to be culturally derogative in its portrayal of the Fiji Islands or the people of the Fiji Islands? (section 37(e))

NO YES

If YES, please outline briefly below the scene/character and your justification for its inclusion in the television

Scene / Character	Justification

8. Do you agree to complete this production within 24 months from the granting of the Provisional Certificate? (section 37(g)(v))

NO YES

If NO, please outline your request for the F to consider an extension.

9a). Has commercial distribution been established in Fiji? (section 38 & 39 (1)(a))

NO YES

Please indicate how many international markets have been established for commercial distribution? (section 38 & 39(1)(a))

and please provide supporting documentation

If international markets have not yet been established, do you intend to broadcast the television by way of:

Free to air Pay, satellite or cable Internet Broadcast Direct to Video

Attach supporting documentation from exhibitions/distributors if available.

9b) Please indicate the minimum return expected from international distribution and attach full estimates:

10. Will the principal purpose of the television production or any part of the television production be the PROMOTION in any way of a product or service or the image and reputation of a business, institution, organisation or group?

NO

YES - if YES, outline promotional aspect:.

11. Will the television production or any part of the television production be SPONSORED OR COMMISSIONED by any business, institution, organisation or group?

NO

YES - if YES, outline details including name of organisation etc:

12. Will the television production contain any RECORD OF A PUBLIC EVENT, in whole or in part, including sporting activity, theatrical performance, artistic performance or any other activity, performance or event? (section 17(c))

NO

YES - if YES, describe the public event(s) and indicate the percentage of principal photography represented by the event(s):

%

FIJIAN TELEVISION PRODUCTION

13. Briefly describe the subject matter of the proposed television production.

14. If applicable (i.e. drama/fictional production), list the nationality of PRINCIPAL CHARACTERS portrayed in the script (this does not refer to the cast).

Character Portrayed	Nationality	Character Portrayed	Nationality

15. Will there be any NON-FIJIAN SETTINGS in the script (this does not refer to the location for shooting)?

NO

YES - if YES, what percentage of the television production will be set outside Fiji? Describe the settings.

16. Who originated the series / concept / script?

Name	Nationality	Country of Residency for last two years (from date of application) if not Fiji	Periods and dates of residency

17. Is the script/treatment based on source material eg novel, short-story, play, existing script or research material OTHER THAN THE WORK OF THE SCRIPTWRITER NAMED IN 16 above?

NO

YES - if YES, attach copy of the material and state:

Title of existing source material	Author's name	Nationality

Place of residence for last two years (from date of application) if **NOT** Fiji.

Country	Periods and Dates of Residency

18. Has any NON-FIJIAN PERSON contributed directly to the development of the script or treatment?

NO

YES - if YES, state contributor's:

Name	Nationality	Country of Residency for last two years (from date of application) if not Fiji	Periods and dates of residency

Nature of contribution

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19. Is any non-Fijian person/entity and/or non-Fijian resident or their agent or associate entitled to receive, or has received, any PAYMENT IN CONNECTION WITH THE ACQUISITION, DEVELOPMENT OR EXPLOITATION OF THE CONCEPT FOR THE TELEVISION PRODUCTION OR ITS SCRIPT/TREATMENT?

NO

YES - if YES, state:

Name	Nationality	Country of Residency for last two years (from date of application) if not Fiji	Periods and dates of residency

AMOUNT of payment made or to be made and PURPOSE of payment. Please attach a copy of any relevant agreement

\$
Purpose

20. Will ANY STAGE OF THE PRODUCTION of the television, including rushes processing, take place outside Fiji?

NO

YES - if YES, complete the following table noting the number of weeks spent outside Fiji in any production stage.

Production stage	Total projected duration in weeks	Weeks outside Fiji	Location outside Fiji
Research and development			
Pre-production			
Principal photography			
Post production			
TOTAL			

21. If any stage of the production of the television is to take place outside Fiji give reasons for this.

22. If any processing of the rushes of the television is to take place outside Fiji give reasons for this and location of processing.

23. Complete the CAST LIST attached at SCHEDULE '1'.

24. Complete the CREW LIST attached at SCHEDULE '2'.

25. Type of Production entity.

Person Company Partnership Other - (describe below)

26. Where the production entity is a COMPANY complete **SCHEDULE '3'**.

27. Where the production entity is a PARTNERSHIP complete **SCHEDULE '4'**.

28. Who are, or will be, THE BENEFICIAL OWNERS OF THE COPYRIGHT in the television production?

Copyright owners	Nationality	Place of residence

29. If copyright owners are not known, is ANY NON-FIJIAN OWNERSHIP to be considered?

NO

YES - if YES, give relevant details:

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BUDGET

30. Have you attached the complete budget?

NO

YES

Give all sources of funds, both Fijian and non-Fijian, to be used in making the television production, INCLUDING GRANTS, INVESTMENTS, LOANS AND GUARANTEES:

Source of funds	Type of support	Amount \$
	TOTAL BUDGET	

31. If sources of funds other than Fiji Islands investors are not known, have any non-Fiji Islands persons or entities been approached or are to be considered as contributors to the funding of the television production.

NO

YES - if YES, give details.

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32. Will there be any NON-CASH CONTRIBUTIONS to the making of the television production e.g. use of studios, air tickets, use of facilities, deferred payments etc?

NO

YES - if YES, list and describe contributions by non-Fijian persons/entities and also Fijian persons/entities.

NAME of Fiji Islands Person or Entity	Nature of Non-cash Contributions
NAME of Non-Fiji Islands Person or Entity	Nature of Non-cash Contributions

33. Will any part of the budget be spent outside Fiji, including financial settlements made in Fiji for services provided outside Fiji, or be used to meet the cost of NON-FIJI ISLANDS ELEMENTS in the television production? (e.g. payments to non-Fiji Island script writers, cast or crew, overseas travel, internal travel in foreign countries, accommodation, purchase of story and television rights and completion guarantees).

NO

YES - if YES, complete the table.

Budget Item	Amount \$	Country of Expenditure
TOTAL OVERSEAS EXPENDITURE		

34. What is the percentage of overseas expenditure to the total budget.

%

35. Will any non-resident person or their agent or associate (including script writers, cast or crew) share in the profit of the television or its related rights?

NO

YES - if YES, complete the table.

Name of person/entity	Nationality and place of residence/incorporation	Details of profit share

36. Will any non-resident person or their agent or associate other than persons listed as Crew Members, in Schedule 2 HAVE ANY RIGHTS, including the right to be consulted, to veto, or to give approval with respect to the script, cast and crew, music and edit mix, budget items, copyright in the television or its exploitation? This includes any such rights under distribution agreements.

NO

YES - If YES, give details of such rights and attach copies of any relevant agreements (signed copies of agreements should be provided as soon as practicable):

37. Where RIGHTS ARE OR WILL BE GIVEN in Q 35 a non-Fiji Islands person/entity and/or non-Fiji Islands resident or their agent or associate, state:

Name	Nationality	Country of Residency for last two years (from date of application) if not Fiji	Periods and dates of residency

38. Have you obtained a completion bond from a company at arm's length to the production company and approved by the Film Fiji as an acceptable completion bond company? (para 37(g)).

NO

YES

39. Have you attached a completion bond certificate confirming compliance with paragraphs 37(h) (i), (ii), (iii), (iv), (v), (vi) of the Regulations? (para 371 (g)).

NO

YES

ATTACHMENTS CHECKLIST [√] If attached

ESSENTIAL

- Justification for non-Fiji Islands elements
- Description of Fiji Islands perspective for television productions shot outside Fiji.
- Script or synopsis [OR] Treatment for documentaries
- Full budget with top sheet budget summary.
- Completion Bond Certificate (Q40)
- Application Fee

POSSIBLE Applicants should attach ANY FURTHER INFORMATION that could be regarded as relevant in determining if the production is a Qualifying Fiji Islands Television Production.

- Documentation at question 10
- Agreement at question 20
- Agreements at Schedule 1.
- Copy of Source Material at question 18
- Agreement at question 37
- Agreements at Schedule 2.

APPLICANT'S SIGNATURE (para 20)

<p>I HEREBY apply to the Film Fiji for a Provisional Certificate for the purposes of Division 2 of Part III of the Income Tax (Film-making and Audio Visual Incentives) Regulations 2016.</p>	
<p>Applicant's signature</p>	<p>Date</p>

Please mail to: **Film Fiji**
 Ground Floor Civic House
 Victoria Parade, PO Box 18080
 Suva, Fiji

SCHEDULE 1—DETAILS OF SELECTED/PROPOSED CAST MEMBERS (Q 23 refers)

(Identify principal cast by letter 'P' after the name) - **Note: In case of animated televisions cast includes voices.**

Name	Nationality	Place(s) of residence for last two years (from date of application) if NOT Fiji	Character Portrayed
		If cast members unknown will they be Fijian? YES/NO -	

For a cast member (selected or proposed) who is NOT a Fijian citizen AND whose habitual place of residence and work for the last two years (from date of application) has NOT been Fiji, give reasons for the choice of that person. Attach copies of agreements, if available.

SCHEDULE 2—DETAILS OF SELECTED/PROPOSED CREW MEMBERS (Q 24 refers)

Position	Name	Nationality
Producer(s)* Associate Producer Executive Producer Director* Director of Photography Composer Musical Director Art Director Production Designer Editor Sound Mixer Narrator* Presenter* Cameramen* Sound Recordist SCRIPT EDITOR Other		If crew members are unknown will they be Fijian? YES YES/NO

* NOTE Identification essential for documentary televisions to be shot outside Fiji.

For a crew member (selected or proposed) who is NOT an Fijian citizen AND whose habitual place of residence and work for the last two years (from date of application) has NOT been Fiji, give reasons for the choice of that person. Attach copies of agreements, if available.

SCHEDULE 3—THE PRODUCTION ENTITY, IF A COMPANY OR PROPOSED COMPANY (Q 26 refers)

NOTE: If the beneficial owner of the Production Entity is a Public Company, only non-Fijian beneficial ownership need be specified.

Beneficial owners of shares in the company	Nationality	Place(s) of residence for last two years (from date of application) if not Fiji	% beneficial interest in the company (specify voting power of any non-Fijian interest)

SCHEDULE 4 - THE PRODUCTION ENTITY IS A PARTNERSHIP (Q 27 refers)

Name of partners	Nationality	Place(s) of residence for last two years (from date of application) if not Fiji	Number of shares/units in partnership and % profit to which entitled