



TENDER- FILM FIJI CREW & SERVICE PROVIDER PORTALS DEVELOPMENT

Film Fiji invites written tenders from qualified web development firms or IT service providers for the design, development, and delivery of two integrated but distinct online portals to be hosted on the new Film Fiji website:

1. **Crew Portal** – to register, manage, and promote local film and television crew members.
2. **Service Provider Portal** – a subscription-based platform for businesses offering services to productions (e.g. transport, catering, equipment hires), including paid access to upcoming production information and the ability to register interest in providing services.

Both portals must:

- Be integrated with Film Fiji's website CMS.
- Feature separate and secure login and registration paths for crew and service providers.
- Allow users to create, manage, and update their profiles.
- Include categorised and filterable search functionality for productions.
- Be mobile responsive, user-friendly, and follow best practices for user data protection and privacy.
- Include payment functionality for the Service Provider Portal (e.g. subscription management).

Interested parties may request the Terms of Reference via email: sakeasi@film-fiji.com. All tender quoted amounts must be inclusive of VAT. The lowest or any tender may not necessarily be accepted.

Sealed tenders should be delivered by **4:00pm, 22nd May 2025** to:

Tender – Film Fiji Crew & Service Provider Portals

Chief Executive Officer

Film Fiji

Ground Floor, Civic House

New Town Hall Rd., GPO Box 18080

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Or e-mailed to: sakeasi@film-fiji.com