



Ground Floor, Civic House, GPO Box 18080, Suva

Tel. 679 330 6662 Fax. 679 331 4662

www.film-fiji.com

APPLICATION BY FIJI PRODUCTION COMPANY FOR PROVISIONAL CERTIFICATE FOR QUALIFYING FIJIAN FILM

NB: Income Tax (Film-making and Audio Visual Incentives) Regulations 2016 now referred to as "Regulations 2016" throughout the Form
[Division 2, Part 3 of the Regulations 2016]

Application for Provisional Certification as an F1 or F2 Film Production

1. Working title of film	2. Estimated total budget for the film \$FJD
3. Type of film (tick one)	
35mm <input type="checkbox"/>	16mm <input type="checkbox"/>
Video <input type="checkbox"/>	HD <input type="checkbox"/>
Other (specify) <input type="checkbox"/>	
4. Length of film: hours minutes	
5. Will more than 50% of the running time of the completed film show Fiji as Fiji? <input type="checkbox"/> Yes * <input type="checkbox"/> No **	
* If YES, you can apply for F1; ** If NO, you can apply for F2	
6. Full name of Fiji Production Company (FPC): EXPEND	Tel: <input type="text"/>
	Fax: <input type="text"/>
	Email: <input type="text"/>
7. Name of authorised contact in FPC:	Tel: <input type="text"/>
	Fax: <input type="text"/>
	Email: <input type="text"/>
8. Location of registered office or business address of FPC:	9. Posting address for FPC:
10. FPC Bank:	11. Bank Account No:

12. FPC Bank Address:	
13. Tax5Invoice No (TIN):	
14. Are any of the shareholders in the FPC non Fiji residents?	<input type="checkbox"/> No <input type="checkbox"/> Yes [*]
<p>[*] If YES, your application fails. Under section 15 of the Regulations 2016, FPCs must be 100% owned by "Resident person" as defined under the Income Tax Act.</p>	

ELIGIBILITY OF FILM
F1/F2 QUALIFICIATIONS

15. Has the audiovisual production levy been paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No [*]
<p>[*] If NO, a non-refundable audiovisual production levy equal to 0.75% of the total production budget must be paid to Film Fiji on or before the first day of pre-production or full financing, whichever is sooner – see section 37(1)(c).</p>	

16. Has the producer's bond been paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No [*]
<p>[*] If NO, a refundable producer's bond equal to 5% of the total production budget must be paid to Film Fiji on or before the first day of pre-production or full financing, whichever is sooner – see section 37(1)(d).</p>	

17. Are there any scenes in the film which are or may be viewed culturally derogatory of the Fiji Islands or its people?	<input type="checkbox"/> Yes [*] <input type="checkbox"/> No
<p>[*] If YES, your application may fail. Under section 37(1)(e), a qualifying film must not be culturally derogatory of Fiji or its people.</p>	

18. Has commercial distribution been established in Fiji?	<input type="checkbox"/> Yes <input type="checkbox"/> No [*]
<p>[*] If NO, your application may fail. Under sections 38 & 39 (1) (a), Film Fiji must be satisfied that the qualifying film will be distributed through at least one significant local distributor when it is completed. If local commercial distribution will be established at a later date, please provide documentation to support this.</p>	

19. Do you intend to secure international distribution for this film?	<input type="checkbox"/> Yes [*] <input type="checkbox"/> No
<p>[*] If YES, please indicate number of international markets here ►..... (and provide documentation to support this).</p>	

20. How do you intend to broadcast/distribute the film? *

Commercial Cinema Broadcast Television Internet Broadcast DVD/BRD Other (specify)

* You may tick more than one option

.....

21. Do you undertake to complete this production within 24 months from the granting of a provisional certificate? Yes No *

* If NO, your application may fail. You must explain the reason(s) why you cannot make this undertaking in the space below for Film Fiji's consideration.

.....

22. Do you undertake to apply for a final certificate within 6 months from completion of this film? Yes No *

* If NO, your application may fail. You must explain the reason(s) why you cannot make this undertaking in the space below for the Film Fiji's consideration.

.....

23. Will the film or any part of the film be sponsored or commissioned by any business, institution or organisation? No Yes *

* If YES, you must describe the details of the commission or sponsorship and the name(s) of the organisation(s) involved.

.....

24. Will the film or any part of the film contain a record of a public event in Fiji? No Yes *

* If YES, you must name and describe the event and indicate the percentage of the film represented by the event(s).

.....

 Percentage:

25. Have you provided Film Fiji with a synopsis of the film? Yes No *

* If NO, you will need to provide this before your application can be considered.

26. Have you provided Film Fiji with a script of the film? Yes No *

* If NO, you will need to provide this before your application can be considered.

FIJIAN FILM

27. List the nationalities of the principal characters portrayed in the film (THIS DOES NOT REFER TO CAST).

Character Portrayed	Nationality	Character Portrayed	Nationality
.....
.....
.....
.....
.....
.....
.....
.....

28. Are there any non Fijian settings in the film (THIS DOES NOT REFER TO LOCATION FOR SHOOTING)? No Yes *

* If YES, please describe the setting(s) and indicate the percentage of the film represented by the setting(s).

.....

 Percentage:

29. Who is/are the scriptwriter(s) of the qualifying Fiji film?

Name	Nationality	Country of Residency	Periods of Residency
.....
.....
.....
.....
.....

30. Is the script based on source material (eg. novel, play, existing script etc) **other than the work of the scriptwriter(s) above?** No Yes *

* If YES, please give details of the source material in the space below.

.....

.....

.....

31. List all the proposed filming locations in Fiji:

Location	Estimated shooting dates at location
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

32. Have you obtained relevant permissions, approvals, consents or permits to film at the locations listed in Q31 above? Yes * No **

* If YES, you will need to attach all relevant supporting documents to this application

** If NO, you will need to liaise with Film Fiji to help you get this permissions, approvals, consents and/or permits.

33. Have you provided Film Fiji with a shooting schedule for the film?

Yes

No *

* If NO, you will need to provide the Film Fiji with a schedule before you begin filming

34. Will any stage of the production process take place outside of Fiji?

No

Yes *

* If YES, you will need to complete the table below

Stage of Production	No. of Weeks Outside Fiji	Country
Research and Development
Pre-production
Principal Photography
Post-production
TOTAL

35. Who is/are the owners of the copyright in the film?

Copyright Owners	Nationality	Country of Residency
.....
.....
.....
.....
.....
.....
.....
.....

BUDGET

36. Have you provided Film Fiji with a complete budget in FJD?

Yes

No *

* If NO, you will need to provide this before your application can be considered.

37. What are the sources of funds, both Fijian and non-Fijian, to be used in the making of the film (including grants, investments, loans and guarantees)?

Source of Funds	Type of Support	Amount (FJD\$)
.....
.....
.....
.....
.....
.....
TOTAL BUDGET	

38. Are you in discussions with any Fiji investors regarding funding of the film?

No

Yes *

* If YES, please give details in the space below.

.....

.....

.....

.....

.....

39. Will there be any non-cash contributions made towards the making of the film (eg. use of facilities, equipment etc)?

 No

 Yes ^{*}

^{*} If YES, you will need to complete the table below.

Name of Person or Entity	Nature of Contribution	Amount (FJD\$)	Included in Budget (Y/N)
.....
.....
.....
.....
.....
.....

40. Will any part of the budget be spent outside Fiji?

 No

 Yes ^{*}

^{*} If YES, you will need to complete the table below.

Budget Item	Payee	Country of Expenditure	Amount (FJD\$)
.....
.....
.....
.....
.....
.....
.....
TOTAL OVERSEAS EXPENDITURE			

41. What percentage of the total budget is spent overseas?

 %

42. Name every Fijian and non-Fijian person or entity that will share in the profits of the film or its related rights?

Name of Person or Entity	Nationality	Details of Profit Sharing
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

43. Has provision been made in the budget for the final audit of the production account?

Yes *

No **

* If YES, please indicate the amount here ► **FJD\$**

** If NO, your application may not be considered. You will need to revise your budget before submitting it to Film Fiji

44. Are there any deferrals in your budget?

No

Yes *

* If YES, you will need to complete the table below.

Payee/Beneficiary	Particulars	Amount (FJD\$)
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

45. Have you established your Fiji Production Bank Account?

No *

Yes **

* If NO, you must establish your Fiji Production Bank Account (FPBA) before Film Fiji can authorise the release of any funds raised under this incentive to you. Note that your FPBA may not necessarily be the same as your FPC Main Account referred to in Q10 and Q11 herein.

** If YES, you will need to provide the details of your FPBA below.

Bank/Branch: Bank Account No:

46. Have you provided Film Fiji with a letter giving it full access to your FPBA for the purposes of verifying final audits and other tax related matters?

Yes

No *

* If NO, you will need to provide this letter before any funds raised under this incentive can be released to your FPBA.

47. Do you undertake to provide the Film Fiji with 6 monthly updates of all revenues earned by this film (if any)?

Yes

No *

* If NO, your application is not affected but the ability of your Fiji investors to claim income tax exemptions under section 44 may be affected.

48. Have you completed Schedule 1 in relation to cast details?

Yes

No *

* If NO, you must complete the schedule in order for your application to be considered.

49. Have you completed Schedule 2 in relation to crew details?

Yes

No *

* If NO, you must complete the schedule in order for your application to be considered.

50. Do you have any previous experience in filmmaking either in Fiji or abroad?

No

Yes *

* If YES, please give details in the space below.

.....
.....
.....

ATTACHMENTS CHECKLIST

<input type="checkbox"/> FPC Incorporation Certificate	<input type="checkbox"/> Evidence of Approvals (Q32)
<input type="checkbox"/> FPC VAT Registration (Q12)	<input type="checkbox"/> Shooting Schedule (Q33)
<input type="checkbox"/> FPC TIN Registration (Q13)	<input type="checkbox"/> Budget (Q36)
<input type="checkbox"/> Evidence of Local Distribution (Q18)	<input type="checkbox"/> FPBA Bank Statement (Q45)
<input type="checkbox"/> Evidence of International Distribution (Q19)	<input type="checkbox"/> FPBA Access Letter (Q46)
<input type="checkbox"/> Synopsis (Q25)	<input type="checkbox"/> Application Fee
<input type="checkbox"/> Script (Q26)	<input type="checkbox"/> Additional Information *

* Film Fiji may from time to time require additional information, documentation and/or evidence in order to satisfy itself that you are sufficiently experienced and capable of completing the film on time and on budget.

APPLICANT'S SIGNATURE

I HEREBY apply to Film Fiji for a **PROVISIONAL CERTIFICATE** pursuant to section 19 of Income Tax (Film-making and Audio Visual Incentives) Regulations 2016 and I certify that all the information provided herein is to the best of my knowledge true and correct. By signing below, I certify that I am an authorised officer of the applicant Fiji Production Company and I am duly empowered to sign this application on its behalf:

Applicant's Signature: **Date:**

APPLICATION FEES

Budget (FJD\$)	F1 Fees (VAT exclusive)	F2 Fees (VAT exclusive)
Films		
Up to \$3m	\$250	\$500
\$3m - \$7m	\$300	\$750
Over \$7m	\$350	\$1000
TV/Direct to Video		
Up to \$1m	\$150	\$300
\$1m - \$2m	\$200	\$350
\$2m - \$3m	\$250	\$400
\$3m - \$7m	\$300	\$600
Over \$7m	\$350	\$1000

SCHEDULE 1 – DETAILS OF PROPOSED CAST MEMBERS (Q48)

Name	Nationality	Country of Residence	Character Portrayed

SCHEDULE 1 – DETAILS OF PROPOSED CREW MEMBERS (Q49)

Name	Nationality	Country of Residence	Character Portrayed